

# Evaluation Questionnaire

Please provide the following documentation and complete the questions below, then fax or mail your information to:

Duty Compliance Services  
940 Bridle Path Road  
Colfax, CA 95713  
ph 530.637.1036  
fax 530.637.4984

- **Three** complete 7501 IMPORT Entries including the commercial invoices
- **ALL** the corresponding EXPORT Bills of lading with commercial invoices

**Documents must be in the below order:**

## **Imports**

3 - CF7501 entry summaries from the import broker  
commercial invoices from the vendor  
that show the part number, serial number and value  
stapled together  
CF7501 on top and invoice on the bottom

## **Exports**

Corresponding - export bills of lading (showing 'on board date')  
(correspond with the above Imports)  
to the foreign country, not just leaving the plant  
towards the port of export  
commercial invoice from YOUR COMPANY to the customer  
showing the part number, serial number  
stapled together, bill of lading on top, invoice on bottom  
If going to Canada, need a stamped B3 (Canadian export summary)

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Company Name \_\_\_\_\_

Name/Title \_\_\_\_\_

Company Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

Has drawback ever been filed for this company? \_\_\_\_\_

If so, when and where? \_\_\_\_\_

Duty Information:

- Import duties (only regular duties) paid for one year? \$ \_\_\_\_\_  
**(Be sure not to include MPF/HMF fees, freight or brokerage charges)**
- Percent of imported components in the exported articles? \_\_\_\_\_%
- Percent of sales that are exported? \_\_\_\_\_%
- Rate of duty? \_\_\_\_\_%  
(If multiple rates of duty provide an average duty rate)

Please call DCS at 530.637.1036 if you have any questions.  
Once we receive and review your information, we will contact you.